

BRUNSWICK COUNTY

BOARD OF ELECTIONS

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Meeting Minutes · Absentee Meeting · October 7, 2025 · 4:00 p.m.

Board Members Present: Chair Randy Pelton, Secretary Edward Lewis, Member Joe Myers, and Member David Smudski

Board Staff Present: Director Sara LaVere, Deputy Director Melissa Chambers, Deputy Director Adrienne Rushton, Elections Computer Technician Butch Johnson, Candidate Coordinator Noelle Powers, Election Logistics Technician Ryan Childress, and Absentee Assistant Christy Souter

Meeting Opening

Mr. Pelton called the meeting to order and everyone in attendance recited the Pledge of Allegiance.

Approval of Agenda

Mr. Smudski made a motion to approve the agenda. The motion carried unanimously.

Unfinished Business

Resolution to Delegate Administrative Duties Relating to Absentee Voting to the Director and Staff

Mr. Lewis made a motion to approve the resolution as drafted. Motion carried unanimously.

Appointment of Additional Early Voting Officials

Ms. Chambers requested the board to approve additional early voting officials to ensure adequate staffing and bipartisan representation due to previously appointed officials becoming unavailable.

Mr. Myers made a motion to approve 5 additional early voting officials as recommended by staff. Motion carried unanimously.

Consideration of Absentee Ballots

There are two ballots for the board's consideration.

Mr. Johnson opened the central scan and ran a zero report for the board's signature.

Ballots recommended for approval:

2 Overseas ballots that have been received electronically.

The board reviewed the disclosures returned with the ballots.

Mr. Lewis made a motion to approve the overseas ballots as recommended by staff. Motion carried unanimously.

Mr. Myers and Mr. Lewis duplicated the electronically received ballots onto official ballots, with Mr. Pelton and Mr. Smudski reviewing.

Duplicated ballots were scanned into the central scan.

Information only: 0 Pending Cure ballots

After scanning was complete, Mr. Johnson announced that two ballots were scanned today with the total scanned for this election as two.

Ms. Rushton confirmed that the number of ballots approved today was two.

The ballots were placed in a bin and sealed, with seals signed by Mr. Myers and Mr. Lewis. The secure vDrive was placed in a storage container and sealed. The following vote count and seal numbers were logged and will be confirmed at the start of the next meeting.

- Ballot count: 2
- Ballot bin: 5723159 and 5723160
- vDrive storage container: 37471330

The board signed an audit sheet confirming the number of ballots scanned today and seal numbers.

Mr. Smudski made a motion to adjourn. The motion carried unanimously.